

Course Facts

Course Level: 6 **Duration:** 10 Weeks

Minimum Entry Requirements:

There are no formal academic entry requirements, Applicants should have experience as a Sports Club Officer or Committee Member.

Why choose this course?

This online course will provide participants with a full understanding of the dynamics, responsibilities and relationships involved in the administration of a sports club. It will instil an appreciation of the skills required to oversee the complexities, be they administrative, financial or managerial, involved in the modern sports club. It will provide the participants with the managerial and leadership skills to become a valuable contributor to the affairs of their club.

Application Deadline

Closing Date is Friday 27th of September, 2024

Fees

If you are representing one of these clubs to receive your discounted rate please scan the below code and complete the form to receive your discount code before completing the eventbrite registration. Please note that we endeavor to issue promo codes between 24-48 hours. All applicants regardless of their eligibility for the discounted rate must register via the QR Code below:

Discounted Rate Form



Find out more

**Technological University of the Shannon
Midlands Midwest**

Department of Flexible Learning

t. 0504 28112

e. flexible.midwest@tus.ie

w. tus.ie/flexible

Sports Partnership Further information

Tipperary

Please email info@tipperarysports.ie or call 052 6166201.

Limerick

Please email pmacken@limericksports.ie or call 061 333600.

Clare

Please email mary@claresports.ie or call 065 6865434

Certificate in Sports Club Administration



Course Content

- The context of National Sporting Organisations
- Strategic and operational planning in a club context
- Structures and the operation of committees
- Leadership and management in a sports club environment
- Communication and its critical importance in club affairs
- Understanding current legislation such as Child Protection
- Health and Safety in a sports club environment
- Fundraising and financial management in a club context
- Club operations and administration in a part-time format
- Human Resource Management in a voluntary environment
- Marketing the club in a competitive space

Delivery

2 hours per week online (Tuesdays, 7-9pm, evening tbc) over 10 weeks. All online sessions will be recorded.

Starting: Tuesday 1st October, 2024, 7-9pm

Finishing: Tuesday 10th December, 2024, 7-9pm

TSP through the Dormant Accounts Fund from Sport Ireland funded the development of this award. CSP, LSP and TSP subsidise the course fees through the Dormant Account Fund for sports clubs in Clare, Limerick and Tipperary.

Assessment

This module will be based on 100% continuous assessment so there will be no examination. Assessment over 10 weeks duration will consist of two (2) realistic Case Studies and a documented assignment which will concentrate on the creation of a three-year strategy for a sports club.

Fees

The full course fee for the 2023/2024 academic year is €550 plus online booking fee.

Applicants from Clare, Limerick & Tipperary sports clubs will be subsidised by Tipperary, Limerick & Clare Sports Partnerships as follows; Tipperary, Limerick, Clare Club Price - €100 + online booking fee.

Scan the QR code before to register for the course via eventbrite.

Eventbrite Application Form

