



**Comhairle Contae Thiobraid Árann**  
**Tipperary County Council**

**Application form for the position of:      Community Sports Development Officer**

This application form, when completed, should be returned to Human Resources Section, Civic Offices, Emmet Street, Clonmel, not later than **4 pm on Friday the 23<sup>rd</sup> of June 2017**

**4 copies of application form must be submitted on hard copy only**

1. Name in full (BLOCK LETTERS) \_\_\_\_\_
  
2. Postal Address (BLOCK LETTERS) (Notify at once, in writing, any change. An acknowledgement will be sent)  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Telephone No.(s):- Private: \_\_\_\_\_ Business: \_\_\_\_\_  
(If you may be contacted there)  
Mobile: \_\_\_\_\_ e-mail: \_\_\_\_\_
  
4. Do you claim to fulfil all the requirements set out in the Qualifications for the office?  
  
YES                       NO

5. **GENERAL EDUCATION:-**

School or College Attended	From	To	Examinations	Results

6. **PROFESSIONAL QUALIFICATIONS:-**

Full Title Degree(s) Qual(s) held	Type & Grade of Honours (1 <sup>st</sup> or 2 <sup>nd</sup> Class, Gr I or II)	Subject(s) in final Exam	University, College or Examining Authority	Year Degree / Qual. Obtained

7. **BRIEF SUMMARY OF EXPERIENCE:**

<b><u>From</u></b>	<b>To</b>	<b>Title of Post</b>	<b>Employer</b>

9. **PREVIOUS EMPLOYMENT RECORD :**

<b>From</b>	<b>To</b>	<b>TITLE:</b>
		<b>NAME AND ADDRESS OF EMPLOYER:</b>  <b>MAIN RESPONSIBILITIES, SIGNIFICANT FEATURES, ETC.:</b>

<b>Previous Employment Record contd...</b>		
<b>From</b>	<b>To</b>	<b>TITLE:</b>
		<b>NAME AND ADDRESS OF EMPLOYER:</b>
<b>MAIN RESPONSIBILITIES, SIGNIFICANT FEATURES, ETC.:</b>		

<b>From</b>	<b>To</b>	<b>TITLE:</b>
		<b>NAME AND ADDRESS OF EMPLOYER:</b>
<b>MAIN RESPONSIBILITIES, SIGNIFICANT FEATURES, ETC.:</b>		

<b>From</b>	<b>To</b>	<b>TITLE:</b>
		<b>NAME AND ADDRESS OF EMPLOYER:</b>
<b>MAIN RESPONSIBILITIES, SIGNIFICANT FEATURES, ETC.:</b>		





12. Names and addresses of two responsible persons to whom you are well known but not related and to whom reference may be made as to character. (If you are or have been in employment, one of the referees should be an existing or former employer):

(a) Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(b) Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13. **A comprehensive C.V. may be submitted with the application form.**

*Before signing this form please ensure that you have replied fully to all questions. You should also satisfy yourself that you are eligible under the Qualifications. The County Council cannot undertake to investigate the eligibility of candidates in advance of the interview/examination, and hence persons who are ineligible but nevertheless enter may thus put themselves to unnecessary expense.*

**I, the undersigned, hereby declare all the foregoing particulars to be true.**

**Usual Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PLEASE SUBMIT 4 COPIES OF THE APPLICATION FORM IN HARD COPY**

- **Shortlisting may be applied depending on qualifications and experience**
- **Candidates who send their applications by post should allow sufficient time to ensure delivery not later than the latest time for acceptance.**
- **Any claim in relation to the late receipt of application forms will not be entertained unless such claim is supported by a certificate of evidence of postage from the appropriate postal authority**

**TIPPERARY COUNTY COUNCIL IS AN EQUAL OPPORTUNITIES EMPLOYER**